

Sonoma County DUI Program
1300 Coddington Center Santa Rosa, CA 95401

Driving Under the Influence Program
3 MONTH PROGRAM AGREEMENT

Client Name _____

Client ID# _____

FEE OBLIGATIONS / PAYMENT SCHEDULE

- a. Total Fee (includes state fee): 803 minimum fee is prorated at \$5.00 per month for General Assistance).
- b. Enrollment / reinstatement fee due now 431
- c. Balance due: 432
- d. 2 Monthly payments of 216 are due on the 15 day of each month beginning 11/15/16 Clients are required to make up ALL absences prior to program completion and will be charged an absence fee of \$25.00 for each absence (or \$5.00 per absence fee for General Assistance) for each absence.
- e. Participants are required to make up all absences prior to program completion and will be charged an absences fee of \$25.00 for each absence (or \$5.00 for General Assistance participants).
- f. For each missed re-enrollment appointment, full fee participants are charged a \$25.00 absences fee (or \$5.00 for General Assistance participants).
- g. Full fee participants are charged a fee of \$10.00 for any rescheduling and \$20.00 for a Leave of Absence (or \$5.00 for General Assistance participants).
- h. For each re-enrollment, full fee participants will be charged \$60.00 (General Assistance participants will be charged \$10.00 for each re-enrollment.)
- i. Full fee participants will be charged \$60.00 for each transfer in and \$35.00 for each transfer out. (General Assistance participants will be charged \$10.00 for each transfer in and \$5.00 for each transfer out.)
- j. Full fee participants will be charged \$25.00 for each positive urinalysis (UA test).
- k. Payments for services received are non-refundable.
- l. A participant may qualify for an extended payment plan if his/her monthly income is equal to or less than 35% of the monthly median family income for Sonoma County. If a participant's income is at or below the General Assistance benefit level for Sonoma County, he/she may be eligible to pay no more than \$5/month. Before either of these payment exceptions will be granted, a financial assessment must be conducted.
You may also request a financial assessment: 1) if your scheduled payments are 30 days delinquent; 2) if your file is put on suspension due to non-payments; or 3) prior to dismissal from the program for failure to pay the program fee.

Payment of fees shall be made by Money Orders, Cashier's Checks or Credit/Debit Cards.

ACTIVITY SCHEDULE

Program commencement date is 10/19/16 and will conclude no sooner than 3 months after enrollment.
Time: 12-3:15 Room #: 117 Counselor: Elias Magoulas

A participant may request a Leave of Absence whenever he/she is unable to attend consecutively scheduled program activities. Documentation is required to substantiate the Leave of Absence.

A copy of your activity schedule will be provided to you at the end of your intake session and is part of his agreement by reference.

SERVICES TO BE PROVIDED - PROGRAM REQUIREMENTS

- a. One intake and initial interview prior to program commencement.
- b. 20 Hours of education classes.
- c. 10 Hours of group process sessions.
- d. 2 Individual 15-minute progress interviews.
- e. 0 Hours of community re-entry services (Transition Group).

ATTENDANCE REQUIREMENTS

- a. You must attend and participate in all scheduled activities. TO RECEIVE CREDIT FOR A SCHEDULED GROUP OR EDUCATION CLASS, YOU MUST ARRIVE ON TIME, BE PRESENT FOR THE ENTIRE ACTIVITY, AND SIGN IN ON THE ATTENDANCE ROSTER. IF YOU ARE LATE, YOU WILL NOT BE ADMITTED AND AN ABSENCE FEE WILL BE CHARGED.
- b. You are required to make up all absences and pay all program fees prior to issuance of a Notice of Completion Certificate (DMV form DL-101).
- c. You are required to maintain program sobriety. PROGRAM SOBRIETY IS DEFINED AS THE ABSENCE OF ANY AMOUNT OF ALCOHOL OR OTHER INTOXICATING DRUG ON THE PART OF A PARTICIPANT WHEN OPERATING ANY MOTOR VEHICLE OR WHEN ATTENDING ANY DUI ACTIVITY. Total abstinence is recommended.
- d. You are only allowed 5 absences during your total 3 month enrollment period.
- e. For Multiple Offenders only: You are required to enroll in the re-entry/transition phase of the program within 30 days after completion of the 12-month core program.
- f. Any missed education classes will be automatically added to the end of your education schedule. Any time taken for a Leave of Absence will also extend the length of your program.

DUI SHALL DISMISS ANY CLIENT WHO

- a. Fails to comply with DUI program rules, including remaining current on payment of program fees.
- b. Fails to participate in scheduled program activities that are assigned.
- c. Fails to maintain program sobriety while on the DUI premises (for definition, see part c. listed under this agreement's Attendance Requirements).
- d. Fails to submit to chemical testing pursuant to Title 9, Division 4, Chapter 3, Section 9874.
- e. Fails to maintain contact with the DUI Program for 21 or more consecutive days without obtaining approval for a Leave of Absence. Note: THIS INCLUDES HOLIDAYS AND WEEKENDS.
- f. Is physically or verbally abusive to program staff or program participants.
- g. Exceeds the number of allowed absences (see part d. under Attendance Requirements for specifics).
- h. When transferred to another DUI program, fails to enroll and participate within 21 days.
- i. Fails to attend or reschedule a financial assessment interview when required by the program.
- j. For Multiple Offenders only: fails to enroll in the re-entry/transition phase of the program within 30 days of completing the 12-month core program.
- k. For Multiple Offenders only: have two consecutive absences in the re-entry / transition phase.

Terminated participants referred to the program by a court who are on ACTIVE court probation are required to be re-referred by that court before reinstatement in the program. Participants who have been dismissed from the DUI program for two years or longer will forfeit all program credits and monies paid and will be required to enroll as a new client.

The client may discuss any issue or concern with the Counselor of record. If the matter is not satisfactorily resolved, the client may contact the DUI program manager. The final arbitrator of a grievance is the California Dept of Alcohol and Drug Programs (916)322-2964. http://www.adp.state.ca.us/Criminal_Justice/DUI/index.shtml

I understand that a DL-101 Program Completion Certificate will not be issued until the Program Fee is paid in full. I agree to pay in accordance with the above payment schedule and will abide by all program rules and regulations. I have read both pages of this contract, I understand, and accept the terms of this agreement, including all referenced documents I have received. I understand that my failure to comply with all of the program rules and regulations may result in my termination.

Client's Signature _____ Date _____

Staff Signature _____ Date _____

